



# REGENT EDUCATION & RESEARCH FOUNDATION

Ref. No.: RERF/IQAC/August/20-22

Date: 16/08/2022

## NOTICE


All the IQAC members are hereby informed that a meeting is scheduled to be held on 24th August 2022, at 3.00 p.m., in the Board Room.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 14/05/2022.
2. Inclusion of new of IQAC member.
3. Arrangement of different activity programs on different Celebration Days.
4. Planning for academic activities for the newly admitted students of 1<sup>st</sup> year and Lateral entry.
5. Arrangement of different activities for academic upgradation of faculty members.
6. General discussions.

Your presence is highly solicited.



  
Mr. Subhankar Ghosh  
Coordinator IQAC



# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

A meeting of the IQAC members was held on, 24th August 2022, at 3.00 p.m., in the Board Room. Following IQAC members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	
6.	Ms. Samapika Sinha	TPO, RERF	Member	
7.	Dr. Dipankar Biswas	HOD, ECE	Member	
8.	Dr. Nibedita Mukherjea	HOD, BSH	Member	
9.	Mr. Yuvaraj Mondal	HOD, CE	Member	
10.	Mr. Sabyasachi Mukherjee	HOD, ME	Member	
11.	Mr. Bidyut Kumar Ghosh	HOD, EE	Member	
12.	Mr. Suman Kumar Dey	HOD, EEE	Member	
13.	Mr. Suprovat Basu	HOD, MBA	Member	
14.	Mr. Arup Mallick	HOD, MCA	Member	
15.	Mr. Atanu Kumar Das	Assistant Professor, CSE	Member	
16.	Dr. Arindita Saha	Assistant Professor, EE	Member	
17.	Ms. Anamika Basu	Assistant Professor, BSH	Member	
18.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	

**Campus : Regent Education & Research Foundation Group of Institutions**

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guha Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : rerkolkata@gmail.com, Website : www.rerf.in



# REGENT EDUCATION & RESEARCH FOUNDATION

19.	Mr. Pabitra Maji	Assistant Professor, ME	Member	
20.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	Subhadeep Mondal
21.	Mr. Mrinmoy Das	Assistant Professor, EE	Member	
22.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	Ritesh Agarwal
23.	Mr. Raju Kumar Shaw		Alumni	Raju Kumar Shaw
24.	Mr. Jit Modak		Alumni	Jit Modak
25.	Mr. Kunal Das		Student	Kunal Das

1. The minutes of the previous meeting of IQAC was confirmed.
2. New members will be included in IQAC.
3. HODs are informed to arrange programs on different Celebration Days to encourage student's participation.
4. Suggestions are welcome from the HODs to improve the teaching-learning process.
5. HODs are informed to conduct different academic programs as a part of faculty development.
6. Meeting was concluded with vote of thanks.



Mr. Subhankar Ghosh  
Coordinator IQAC

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# REGENT EDUCATION & RESEARCH FOUNDATION

Date: 28/09/2022

Action Taken on points discussed in meeting held on, 24th August 2022.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities.	All the academic activities were performed successfully.
2.	Inclusion of new members in IQAC.	New members were included in IQAC and suggestions were welcome from their end.
3.	Celebration days.	Important days were celebrated through online and physical mode and students of various departments were actively participated.
4.	Special grooming classes for the upgradation of students.	Special grooming classes were conducted for the development of Soft Skill, technical report writing, and to increase fluency in speaking.
5.	Plan for newly admitted students.	Special classes were conducted to refurbish the subjects' prior assigned syllabus.
6.	Higher education and Research.	Implemented department wise. Abhijit Biswas of ME department was awarded with Ph.D. degree from Jadavpur University.
7.	Conduction of seminars.	The Civil department has organized two seminars on "Hydraulic Design and unit sizing of the water treatment plant" (dt: 02.09. 2022) and "Quality Control and Good Construction Practices" (dt: 15.09.2022).
8.	Special training	Students of ME department went for 45 days internship at Flipkart (Uluberia).



*S. Subhankar Ghosh*  
Mr. Subhankar Ghosh  
Coordinator IQAC

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# REGENT EDUCATION & RESEARCH FOUNDATION

Ref. No.: RERF/IQAC/Nov/21-22

Date: 09/11/2022



## NOTICE

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 23<sup>rd</sup> November 2022, at 4.00 p.m.

Agenda of the Meeting is as follows:-

1. Approval of minutes of previous meeting of IQAC held on 24/08/2022.
2. Review of departmental activities on educational development.
3. Preparation of AQAR for 2022-2023.
4. General discussions.

Your presence is highly solicited.

  
Mr. Subhankar Ghosh  
Kolkata  
Coordinator IQAC  




# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

Meeting of the IQAC members was held on, 23<sup>rd</sup> November 2022, at 4:00 p.m. The following members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	Nandan Gupta
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	S. Ghosh
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	Promod Kar
6.	Ms. Samapika Sinha	TPO, RERF	Member	Samapika Sinha
7.	Dr. Dipankar Biswas	HOD, ECE	Member	
8.	Dr. Nibedita Mukherjea	HOD, BSH	Member	
9.	Mr. Yuvaraj Mondal	HOD, CE	Member	
10.	Mr. Sabyasachi Mukherjee	HOD, ME	Member	
11.	Mr. Bidyut Kumar Ghosh	HOD, EE	Member	
12.	Mr. Suman Kumar Dey	HOD, EEE	Member	
13.	Mr. Suprovat Basu	HOD, MBA	Member	
14.	Mr. Arup Mallick	HOD, MCA	Member	
15.	Mr. Atanu Kumar Das	Assistant Professor, CSE	Member	Atanu Kumar Das
16.	Dr. Arindita Saha	Assistant Professor, EE	Member	
17.	Ms. Anamika Basu	Assistant Professor, BSH	Member	Anamika Basu
18.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	C. Rajalakshmi

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19.	Mr. Pabitra Maji	Assistant Professor, ME	Member	
20.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	Subhadeep Mondal
21.	Mr. Mrinmoy Das	Assistant Professor, EE	Member	
22.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	Ritesh Agarwal
23.	Mr. Raju Kumar Shaw		Alumni	Raju Kumar Shaw
24.	Mr. Jit Modak		Alumni	Jit Modak
25.	Mr. Kunal Das		Student	Kunal Das

1. The minutes of previous meeting of IQAC were confirmed.
2. Concerned members were intimated for preparing AQAR for 2022-2023.
3. Respective HODs have informed about the involvement of the staffs in accordance with the upliftment of the profile.
4. HODs also reported about the students' activities of the concerned departments.
5. Meeting was concluded with permission of chair.



Mr. Subhankar Ghosh  
Coordinator IQAC



# REGENT EDUCATION & RESEARCH FOUNDATION

## Group of Institutions

Date: 16/12/2022

Action Taken on points discussed in meeting held on, 23<sup>rd</sup> November 2022.

Sl. No.	Points Discussed	Action Taken
1.	Preparation of AQAR	Necessary actions have been taken to update the report.
2.	Review of the faculty activities for academic development.	Faculties have participated in workshops, seminars/webinars, FDPs for their academic development. One German patent was published from ME department.
3.	Review of the student activities for academic development.	Relevant measures have been taken to improve students' performance.



*S. Ghosh*  
Mr. Subhankar Ghosh  
Coordinator IQAC

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E-mail : [rerkolkata@gmail.com](mailto:rerkolkata@gmail.com), Website : [www.rerf.in](http://www.rerf.in)

Campus Address:

Bara Kanthalia, Barrackpore  
P.O: Sewli Telinipara, P.S.: Titagarh  
Kolkata - 700 121  
Tel.: 033-3008-5442/432/431, Fax: 033-3008-5442

Regd. Office Address:

11/3, Biresh Guha Street  
7<sup>th</sup> Floor, Kolkata - 700 017  
Tel.: 033-3221-3013





# REGENT EDUCATION & RESEARCH FOUNDATION

## Group of Institutions

19.	Mr. Pabitra Maji	Assistant Professor, ME	Member	
20.	Mr. Subhadeep Mondal	Assistant Professor, CE	Member	Subhadeep Mondal
21.	Mr. Mrinmoy Das	Assistant Professor, EE	Member	
22.	Dr. Himeli Chakrabarti	Assistant Professor, ECE	Member	Himeli Chakrabarti
23.	Mr. Avik Ghosh Dastidar	Assistant Professor, BSH	Member	avikdastidar
24.	Dr. Rajdeep Chakravarty	Associate Professor, BSH	Member	Rajdeep
25.	Mr. Ritesh Agarwal	Owner & Director, Royal Balaji Engineering Pvt. Ltd.	Industry Expert	Ritesh Agarwal
26.	Mr. Raju Kumar Shaw		Alumni	Raju Kumar Shaw
27.	Mr. Jit Modak		Alumni	Jit Modak
28.	Mr. Kunal Das		Student	Kunal Das

1. The minutes of previous meeting of IQAC were confirmed.
2. Detailed discussion was done for preparation of departmental academic calendar.
3. Arrangement of Seminar/ Training program/ workshop will be done accordingly.
4. New members have been included from BSH and ECE department.
5. Faculties are encouraged for research activities and academic development.
6. TPO was asked for suggestion for the improvement of placement record.
7. Meeting was concluded with vote of thanks.



Mr. Subhankar Ghosh  
Coordinator IQAC

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Campus Address:

Bara Kanthalia, Barrackpore  
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Regd. Office Address:

11/3, Biresw Guha Street  
7<sup>th</sup> Floor, Kolkata - 700 017  
Tel.: 033-3221-3013



# REGENT EDUCATION & RESEARCH FOUNDATION

## Group of Institutions

Date: 28/03/2023

Action Taken on points discussed in the meeting held on, 7<sup>th</sup> January, 2023.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities.	Academic activities were performed successfully.
2	Departmental academic calendar.	All departments have published their academic calendar.
3	Arrangement of Webinar/ FDP/ Training program.	Visit to Water Treatment Plant of Serampore Municipality as a part of Industrial Visit for CE students, on 11.01.2023.  International Conference was organized by the ME department, 19-20 January, 2023.  Faculties of different department have participated in FDPs, STTPs, Conferences etc.  Students of different departments went for MSME tool room visit on 24.02.2023.  BSH department have organized a one day webinar on 25.02.2023.
4	Research activities.	Mr. Debtanu Patra of ME department enrolled for Ph.D. Dr. Rahul Kanti Nath was awarded for Ph.D. degree from NIT Agartala, on 03.02.2023. Dr. Dipankar Biswas was appointed as Co-supervisor in Jadavpur University.
5	Extra Curricular/Cocurricular activities	"Swachh Bharat Abhiyan" was organized in RERF college campus on 22.03.2023. One blood donation camp was also organized by NSS cell on 24.03.2023 and many more.



*S. Ghosh*  
Mr. Subhankar Ghosh

Campus : Regent Education & Research Foundation Group of Institutions, Coordinator IQAC

E-mail : [rerfkolkata@gmail.com](mailto:rerfkolkata@gmail.com), Website : [www.rerfkolkata.com](http://www.rerfkolkata.com)

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