



**REGENT  
EDUCATION &  
RESEARCH FOUNDATION**

Ref. No.: RERF/IQAC/August/16-21

Date: 12/08/2021

**NOTICE**

All the IQAC members are hereby informed that a meeting is scheduled to be held on the online platform, on 27th August 2021, at 3.00 p.m., in Google Meet. The meeting link will be shared in due time.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 15/05/2021.
2. Formation of IQAC for 2021-2022.
3. Special grooming classes for the upgradation of students suffered due to the lockdown.
4. Creation of course material for the repository Google classroom.
5. Planning for academic activities for the newly admitted students of 1<sup>st</sup> year and Lateral entry.
6. Arrangement of webinars for explaining career development.
7. General discussions.

Your presence is highly solicited.

*S. Ghosh* 12/08/2021  
Mr. Subhankar Ghosh  
Coordinator IQAC





# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

A meeting of the IQAC members was held on, 27th August 2021, at 3.00 p.m., in the Online Google Meet platform. Following IQAC members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	Nandan Gupta
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	S. Ghosh
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	Promod Kar
6.	Mr. Sanjay Biswas	TPO, RERF	Member	S. Biswas
7.	Mr. Pulak Mazumder	HOD, ECE	Member	
8.	Dr. Rajdeep Chakravarty	HOD, SSE	Member	Rajdeep
9.	Ms. Riku Biswas	HOD, EC	Member	Riku Biswas
10.	Mr. Krishnendu Mondal	HOD, ME	Member	KM
11.	Mr. Bidyut Kumar Ghosh	HOD, EE	Member	Bidyut Kumar Ghosh
12.	Mr. Suman Kumar Dey	HOD, EES	Member	
13.	Mr. Suprovat Basu	HOD, MBA	Member	
14.	Mr. Gunjan Mukherjee	HOD, MCA	Member	G. Mukherjee
15.	Mr. Atanu Kumar Das	Assistant Professor, CSE	Member	Atanu Kumar Das
16.	Mr. Dipankar Biswas	Assistant Professor, ECE	Member	Dipankar Biswas
17.	Mr. Kaustav Sarkar	Assistant Professor, CSE	Member	K. Sarkar
18.	Dr. Anindita Das	Assistant Professor, BSH	Member	Anindita Das
19.	Ms. Anamika Basu	Assistant Professor, BSH	Member	Anamika Basu





# REGENT EDUCATION & RESEARCH FOUNDATION

20.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	C. Rajalakshmi
21.	Mr. Yuvraj Mondal	Assistant Professor, CE	Member	Yuvraj Mondal
22.	Mr. Kaushik Saha	Director (Operations), BinayakInfotek	Industry Expert	Kaushik Saha
23.	Mr. Raju Kumar Shaw		Alumni	Raju Kumar Shaw
24.	Mr. Jit Modak		Alumni	Jit Modak
25.	Mr. Gourab Sarkar		Student	Gsarkar

## Minutes of meeting

1. The minutes of the previous meeting of IQAC was confirmed.
2. All departmental HODs have reported their students' progress in grooming classes.
3. Suggestions were sought to improve interactive sessions between faculties and students in the online system.
4. Suggestions were welcome from the HODs to improve the on'line teaching-learning process.
5. Staffs are encouraged for pursuing higher education and undertake research work.
6. HODs are informed to conduct webinars on relevant areas.
7. Meeting concluded with permission of the chair.

Mr. Subhankar Ghosh  
Coordinator IQAC





# REGENT EDUCATION & RESEARCH FOUNDATION

Date: 20/09/2021

Action Taken on points discussed in meeting held on, 27th August 2021.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	All the academic activities were performed successfully.
2	Special grooming classes for the upgradation of students suffered due to the lockdown	Special grooming classes were conducted for the students of 2 <sup>nd</sup> – 4 <sup>th</sup> year. Such classes were based on Soft Skill development, technical report writing, and to increase fluency in speaking.
3	Creation of course material for the repository Google classroom	Relevant Google classrooms were created for all courses and contents were uploaded by respective faculty members including study materials as well as assignments.
4	Plan for newly admitted students	Special classes were conducted to re-furbish the subjects' prior assigned syllabus.
5	Higher education and Research	Implemented department wise.
6	Conduction of webinars	The mechanical department has organized a webinar on "Exploring the World of Merchant Navy - a Career Guide after B.Tech." on 15.08.2021



Campus : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guba Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : [rerfkolkata@gmail.com](mailto:rerfkolkata@gmail.com), Website : [www.rerf.in](http://www.rerf.in)



# REGENT EDUCATION & RESEARCH FOUNDATION

Ref. No.: RERF/IQAC/Nov/17-21

Date: 12/11/2021

## NOTICE

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on an online platform, 18<sup>th</sup> November 2021, at 4.00 p.m.

Agenda of the Meeting is as follows:-

1. Approved of minutes of previous meeting of IQAC held on 27/08/2021.
2. Preparation of AQAR for 2020-2021.
3. Review of students' performance during lockdown period.
4. General discussions.

Your presence is highly solicited.

*S. Subhankar Ghosh*  
12/11/2021  
Mr. Subhankar Ghosh  
Coordinator IQAC







# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

Meeting of the IQAC members was held on, 18<sup>th</sup> November 2021, at 4:00 p.m. The following members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	Nandan Gupta
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	Subhankar Ghosh
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	Promod Kar
6.	Mr. Sanjay Biswas	TPO, RERF	Member	S. Biswas
7.	Mr. Pulak Mazumder	HOD, ECE	Member	
8.	Dr. Rajdeep Chakravarty	HOD BSE	Member	Rajdeep
9.	Ms. Riku Biswas	HOD, CE	Member	Riku Biswas
10.	Mr. Krishnendu Mondal	HOD, ME	Member	KM
11.	Mr. Bidyut Kumar Ghosh	HOD, EE	Member	Bidyut Kumar Ghosh
12.	Mr. Suman Kumar Dey	HOD, EEE	Member	
13.	Mr. Suprovat Basu	HOD, MBA	Member	Basu
14.	Mr. Gunjan Mukherjee	HOD, MCA	Member	Gumukherjee
15.	Mr. Atanu Kumar Das	Assistant Professor, CSE	Member	Atanu Kumar Das
16.	Mr. Dipankar Biswas	Assistant Professor, ECE	Member	Dipankar Biswas
17.	Mr. Kaustav Sarkar,	Assistant Professor, CSE	Member	Kaustav
18.	Dr. Anindita Das	Assistant Professor, BSH	Member	Anindita Das



## REGENT EDUCATION & RESEARCH FOUNDATION

19.	Ms. Anamika Basu	Assistant Professor, BSH	Member	Anamika Basu
20.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	C. Rajalakshmi
21.	Mr. Yuvraj Mondal	Assistant Professor, CE	Member	Yuvraj Mondal
22.	Mr. Kaushik Saha	Director (Operations), Binayak Infotek	Industry Expert	Kaushik Saha
23.	Mr. Raju Kumar Shaw		Alumni	Raju Kumar Shaw
24.	Mr. Jit Modak		Alumni	Jit Modak
25.	Mr. Gourab Sarkar		Student	Gourab Sarkar

### Minutes of meeting

1. The minutes of previous meeting of IQAC were confirmed.
2. The chairman of the committee, Dr. Rajendra Bandyopadhyay, Principal, requested all the members for open discussion on Academic activities in neo-normal phase after lock down.
3. Concerned members are intimated for preparing AQAR for 2021-2022.
4. Respective HODs have informed about the students' performance and activities in the last year.
5. Mr. Sanjay Biswas, Training & Placement Officer, gave suggestions to overcome the situations observed in the job market and he was requested to carry out more drives to improve the placement record.
6. Meeting concluded with permission of chair.

  
Mr. Subhankar Ghosh  
Coordinator IQAC  


Campus : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guha Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : rerkolkata@gmail.com, Website : www.rerf.in





**REGENT  
EDUCATION &  
RESEARCH FOUNDATION**

Date: 10/12/2021

Action Taken on points discussed in meeting held on, 19th November 2021.

Sl. No.	Points Discussed	Action Taken
1.	Preparation of AQAR	Necessary steps have been initiated to update the report.
2.	Review of student's performance during lockdown period.	Students have participated in various programs as informed by the competent authority.
3.	Principal suggested various ways to conduct academic activities in neo-normal phase.	Relevant measures have been taken.
4.	Training & Placement officer was suggested to improve the placement record.	More drives were planned to increase the number of students placed.

  
Mr. Subhankar Ghosh  
Coordinator IQAC  


Campus : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara. P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guha Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : [rerf@kolkata@gmail.com](mailto:rerf@kolkata@gmail.com), Website : [www.rerf.in](http://www.rerf.in)





**REGENT  
EDUCATION &  
RESEARCH FOUNDATION**

Ref. No.: RERF/IQAC/Jan/18-22

Date: 28/01/2022

**NOTICE**

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 1st February 2022, at 4.00 p.m.

Agenda of the Meeting is as follows:-

1. Approval of minutes of previous meeting of IQAC held on 19/11/2021.
2. Academic Schedule for the Even Semester (2021-22).
3. Arrangement of Training program/workshop/FDP
4. Improvement in placement record.
5. General discussions.

You are requested to confirm your presence.

Looking forward to hearing from you.

*S. Subhankar Ghosh* 28/01/2022  
Mr. Subhankar Ghosh  
Coordinator IQAC



# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

A meeting of the IQAC members was held on, 1<sup>st</sup> February 2022, at 4.00 p.m. Following IQAC members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	Nandan Gupta
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	Rakesh Binayakia
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	Subhankar Ghosh
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	Promod Kar
6.	Mr. Sanjay Biswas	TPO, RERF	Member	S. Biswas
7.	Mr. Pulak Mazumder	HOD, PCE	Member	Pulak Mazumder
8.	Dr. Nibedita Mukherjee	HOD, BSH	Member	N. Mukherjee
9.	Ms. Riku Biswas	HOD, PCE	Member	Riku Biswas
10.	Mr. Sabyasachi Mukherjee	HOD, PCE	Member	Sabyasachi Mukherjee
11.	Mr. Bidyut Kumar Ghosh	HOD, PCE	Member	Bidyut Kumar Ghosh
12.	Mr. Suman Kumar Dey	HOD, EEF	Member	Suman Kumar Dey
13.	Mr. Suprovat Basu	HOD, MBA	Member	Suprovat Basu
14.	Mr. Gunjan Mukherjee	HOD, MCA	Member	Gunjan Mukherjee
15.	Mr. Atanu Kumar Das	Assistant Professor, CSE	Member	Atanu Kumar Das
16.	Mr. Dipankar Biswas	Assistant Professor, ECE	Member	Dipankar Biswas
17.	Mr. Kaustav Sarkar,	Assistant Professor, CSE	Member	Kaustav Sarkar
18.	Dr. Anindita Das	Assistant Professor, BSH	Member	Anindita Das
19.	Ms. Anamika Basu	Assistant Professor, BSH	Member	Anamika Basu

Campus : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guba Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : rerf.kolkata@gmail.com, Website : www.rerf.in





# REGENT EDUCATION & RESEARCH FOUNDATION

20.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	<i>C. Rajalakshmi</i>
21.	Mr. Yuvraj Mondal	Assistant Professor, CE	Member	<i>Y. Mondal</i>
22.	Mr. Kaushik Saha	Director (Operations), Binayak Infotek	Industry Expert	<i>Kaushik Saha</i>
23.	Mr. Raju Kumar Shaw		Alumni	<i>Raju Kumar Shaw</i>
24.	Mr. Jit Modak		Alumni	<i>Jit Modak</i>
25.	Mr. Gourab Sarkar		Student	<i>G. Sarkar</i>

1. The minutes of previous meeting of IQAC were confirmed.
2. Detailed discussion was done for Academic Schedule for the Even Semester (2021-22). All academic activities were started in offline mode as per GOI guideline.
3. Arrangement of FDP/Training program will be done accordingly
4. New consultancy services will be hired for improvement of placement of students.
5. Meeting concluded with permission of the Chair.

Mr. Subhankar Ghosh  
Coordinator IQAC





# REGENT EDUCATION & RESEARCH FOUNDATION

Date: 29/03/2022

Action Taken on points discussed in the meeting held on, 1st February 2022.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	Academic activities were performed successfully.
2	Academic Schedule for the Even Semester (2021-22).	The academic calendar for the even semester of 2022 was published.
3	Arrangement of FDP/Training program.	Training program for students on "python language" (03.03.2022-30.07.2022), In collaboration with NIT Warrangel FDP on "Data intelligence and computation" was carried out (22.03.2022-26.03.2022), ME students were sent for the internship in Exide Industries LTD.
4	New consultancy service for placement	"Talentise Global" – a consultancy was hired for conduction of more placement drives.

S. Ghosh 29/03/2022  
Mr. Subhankar Ghosh  
Coordinator, IQAC  
Kolkata

*Campus* : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guba Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : rerfkolkata@gmail.com, Website : www.rerf.in





**REGENT  
EDUCATION &  
RESEARCH FOUNDATION**

Ref. No.: RERF/IQAC/May/19-22

Date: 11/05/2022



**NOTICE**

All the IQAC members are hereby informed that a meeting of the IQAC Committee members is scheduled on 14<sup>th</sup> May 2022, at 3.00 p.m.

The Agenda of the Meeting is as follows:-

1. Approval of minutes of the previous meeting of IQAC held on 01/02/2022.
2. End semester examinations for both B.Tech. and diploma students.
3. Special grooming classes for Soft Skills development.
4. Research and publication
5. Cocurricular activities.
6. General discussions.

Your presence is highly solicited.

  
11/05/2022  
Mr. Subhanika Ghosh  
Coordinator IQAC  




# REGENT EDUCATION & RESEARCH FOUNDATION

## Minutes of Meeting

A meeting of the IQAC members was held on, 14th May 2022, at 3:00 p.m. Following IQAC members were present.

1.	Dr. Rajorshi Bandyopadhyay	Principal, RERF	Chairman	
2.	Dr. Nandan Gupta	Management Trustee, RERF	Member	Nandan Gupta
3.	Dr. Rakesh Binayakia	Secretary, Management Trustee, RERF	Member	
4.	Mr. Subhankar Ghosh	Registrar, RERF	IQAC Coordinator	S. Ghosh
5.	Mr. Promod Kar	Administrative Officer, RERF	Member	Promod Kar
6.	Ms. Samapika Sinha	TPO, RERF	Member	Samapika Sinha
7.	Dr. Dipankar Biswas	HOD, ECE	Member	Dipankar Biswas
8.	Dr. Nibedita Mukherjee	HOD, BSH	Member	N. Mukherjee
9.	Ms. Yuvaraj Mondal	HOD, CE	Member	
10.	Mr. Sabyasachi Mukherjee	HOD, MF	Member	S. Mukherjee
11.	Mr. Bidyut Kumar Ghosh	HOD, EE	Member	Bidyut Kumar Ghosh
12.	Mr. Suman Kumar Dey	HOD, EEE	Member	
13.	Mr. Suproval Basu	HOD, MBA	Member	
14.	Mr. Arup Mallick	HOD, MCA	Member	Arup Mallick
15.	Mr. Alanu Kumar Das	Assistant Professor, CSE	Member	Alanu Kumar Das
16.	Mr. Kaustav Sarkar	Assistant Professor, CSE	Member	K. Sarkar
17.	Dr. Anindita Das	Assistant Professor, BSH	Member	Anindita Das
18.	Ms. Anamika Basu	Assistant Professor, BSH	Member	Anamika Basu





## REGENT EDUCATION & RESEARCH FOUNDATION

19.	Ms. C Rajalakshmi	Assistant Professor, EE	Member	<i>C. Rajalakshmi</i>
20.	Mr. Kaushik Saha	Director (Operations), Binayak Infotek	Industry Expert	<i>Kaushik Saha</i>
21.	Mr. Raju Kumar Shaw		Alumni	<i>Raju Kumar Shaw</i>
22.	Mr. Jit Modak		Alumni	<i>Jit Modak</i>
23.	Mr. Gourab Sarkar		Student	<i>Gsarkar</i>

1. The minutes of the previous meeting of IQAC were confirmed.
2. Discussions were made for end semester examinations for both B.Tech. and diploma final year students.
3. Discussions were made for grooming classes especially for final year students.
4. Faculties were encouraged for publication of research work and enrollment for Ph.D.
5. Online courses for co-curricular activities.
6. Meeting concluded with permission of the Chair.

*S. Subhankar Ghosh*  
Mr. Subhankar Ghosh  
Coordinator IQAC





**REGENT  
EDUCATION &  
RESEARCH FOUNDATION**

Date: 07/06/2022

Action Taken on points discussed in the meeting held on, 14th May 2022.

Sl. No.	Points Discussed	Action Taken
1	Review of academic activities	Academic activities were conducted successfully.
2	MAKAUT and WBSCTE will conduct end semester examination.	Successfully implemented by online/offline mode as directed.
3	Grooming classes especially for passing out batches	Special grooming classes were taken for final year students.
4	Ph.D. and Research Work	Implemented department wise.
5	NPTEL enrolment and registration of Online courses	Students as well as faculty members have registered and completed different online Courses.

S. Ghosh 07/06/2022  
Mr. Subhankar Ghosh  
Coordinator IQAC

Campus : Regent Education & Research Foundation Group of Institutions

Bara Kanthalia, Post : Sewli Telinipara, P.S.: Titagarh, Barrackpore, Kolkata-700121, Tel.: 033-3008-5432/442

City Office : 11/3, Biresh Guha Street, 7th Floor, Kolkata-700 017, Tel.: 033-2287-0295, E-mail : rerfkolkata@gmail.com, Website : www.rerf.in