



REGENT EDUCATION & RESEARCH FOUNDATION

Group of Institutions

Ref No. RERF/IQAC/Dec./03-17

Date : 08/12/2017

NOTICE

On behalf of All Internal Quality Assurance Cell (IQAC) the following members of IQAC are cordially invited to attend an meeting in Board Room on 13/12/2017 at 4 pm to execute the following agenda

Prof. Mahuya Das, Principal RERF	Chairman
Prof. Sudhindu Bikash Mandal., Registrar RERF	Co-ordinator
Dr. Nandan Gupta, Managing Trustee RERF	Member
Prof. Amlan Chakrabarti, Dean (Tech.) University of Calcutta	Member
Prof. Ashok Shaw, Dean (Academic) RERF	Member
Dr. Sudip Chatterjee R&D cell RERF	Member
Mr. Avik Ghosh Dastidar	Member
Ms Anamika Mukherjee	Member
HOD of Computer Science and Engineering	Member
HOD of Electronics and Communication Engineering	Member
HOD of Electrical Engineering	Member
HOD of Electrical and Electronics Engineering	Member
HOD of Civil Engineering	Member
HOD of Basic Science	Member
HOD of Mechanical Engineering	Member
HOD of MCA	Member
HOD of MBA	Member
Mr. Niladri Ghosh, Student RERF	Member

Agenda:

1. Approved of minutes of Internal Quality Assurance Cell Meeting held on 31/10/2017
2. To set up a research laboratory
3. To discuss the issue of E-Tender implementation

hsl
(IQAC coordinator)

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REGENT EDUCATION & RESEARCH FOUNDATION

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MINUTES OF THE THIRD MEETING

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date: 13/ 12/17

Time: 4 pm

Venue: Board Room, RERF

Members Present:

1. Prof. Mahuya Das, Principal RERF	Chairman
2. Prof. Sudhindu Bikash Mandal., Registrar RERF	Coordinator
3. Dr. Nandan Gupta. , Managing Trustee RERF	Member
4. Prof. Amlan Chakrabarti, Dean (Tech.) University of Calcutta	Member
5. Prof. Ashok Shaw, Dean (Academic) RERF	Member
6. Dr. Sudip Chatterjee R&D cell RERF	Member
7. Mr. Avik Ghosh Dastidar	Member
8. Ms Anamika Mukherjee	Member
9. Mr. Nabarun Ghosh	Member
10. HOD of Computer Science and Engineering	Member
11. HOD of Electronics and Communication Engineering	Member
12. HOD of Electrical Engineering	Member
13. HOD of Electrical and Electronics Engineering	Member
14. HOD of Civil Engineering	Member
15. HOD of Basic Science	Member
16. HOD of Mechanical Engineering	Member
17. HOD of MCA	Member
18. HOD of MBA	Member
19. Mr. Niladri Ghosh, Student RERF	Member

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Agenda 1/3: Approved of minutes of Internal Quality Assurance Cell Meeting held on 31/10/2017

Resolution 1/3: Resolved that the IQAC unanimously approved the minutes of the 2nd meeting held on 31/10/2017

Agenda 2/3: To set up a research laboratory

Resolution : A MoU has been signed between Regent Education and Research Foundation Group of Institutions and Dos Infotech to set up a research laboratory. Dr. Sudip Chatterjee proposed a name of Mr. Krishna Kanta Maiti to coordinate Research Laboratory. This name has been accepted by all the members.

Agenda 3/3: To discuss the issue of E-Tender implementation. It was suggested by Mr. Sourabh Adhikari, Member of IQAC.

Resolution 3/3: The chairman of IQAC asked the Registrar of RERF Group of Institutions to take the necessary steps.

The meeting concluded with vote of thanks proposed by IQAC Coordinator Prof. S. B. Mandal


(IQAC Coordinator)